***Annexure -1***

**Forwarding Letter by the Universities/Institutions**

*(Letter Head of the University/Institution)*

To,

The Joint CEO (Extension),

Knowledge Consortium of Gujarat,

Ahmedabad-380015, Gujarat.

Subject: Application for Research Fellowship.

Ref: KCG, Ahmedabad letter no: KCG/Extension/2023/2261 dated 26/12/2023.

Sir,

\_\_\_\_\_\_\_\_\_Applicants Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is the Assistant Professor/ Associate Professor / Professor of \_\_\_\_\_\_\_\_College Name / University Name \_\_\_\_\_\_\_\_\_. He / She has submitted his/ her application for Research Fellowship a scheme of the KCG with all necessary enclosure which are checked and signed by me and found correct as per the best of my knowledge. The College/ University forwarded his/her application for your kind consideration for Research Fellowship.

We agree to administer the funds, provide basic research infrastructure facilities, make available all its research facilities such as library, laboratory and other equipment and other office assistance for the Research Project. The terms and conditions related to the grant are acceptable to the Principal/Investigator and University/College/Institution.

If the scholar is working on the Project leaves our institution due to valid reasons, we would have no objection to the transfer of the Project to a new institution, subject to the approval of the KCG. The institution, however, shall be responsible for submitting the audited statement of accounts and utilisation certificate for the grant received and utilised.

On completion of the Project, the institution will make sure that all books/periodicals/equipment purchased out of the project grant by the scholar are deposited with the affiliating institutions and same must be acknowledged along with book entry by the authorized person of affiliated institution to KCG.

(Signature of the applicant)

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of the

Principal of College/ Registrar of University

(with name and stamp)

Enclosure: Application in the prescribe format (Total pages: )

**KNOWLEDGE CONSORTIUM OF GUJARAT   
Department of Education**

**Paste Your**

**Passport**

**Size**

**Photograph**

**Here**

**Near Gujarat University, Navarangpura,**

# Ahmedabad-380015, Gujarat

# Application Form for Research Fellowship

**I. PERSONAL INFORMATION**

|  |  |  |  |
| --- | --- | --- | --- |
| **1.** | **Name of the Applicant** |  | |
| **2.** | **Address for communication**  (*including mobile number and email ID)* |  | |
| **3.** | **Permanent Address** |  | |
| **4.** | **Present Position and Office Address** |  | |
| **5.** | **Date of Birth (DD/MM/YYYY)** and age as on last date of application. | \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_\_\_, \_\_\_\_\_ Years \_\_\_\_\_ Months | |
| **6.** | **Indicate your category** | Caste category | |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Male |  | Female |  | Transgender |  | | |
|  | |  |  |  |  |  | | --- | --- | --- | --- | --- | | Persons with Benchmark Disability | Yes |  | No |  | |
| **7.** | **Date of joining** |  |  |
| **8.** | **Pay Grade** |  |  |

**II -Educational Qualifications of the Project Investigator**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of Degree | Name of the University | Year of Passing | % of marks | Main Discipline |
| Master’s |  |  |  |  |
| M. Phil. |  |  |  |  |
| Ph. D. |  |  |  |  |
| Post-Doctoral |  |  |  |  |

**III-Research Experience of the Project Investigator**

|  |  |  |
| --- | --- | --- |
|  | Number | Brief Detail (Title and supporting Institution) |
| Project Completed  (latest 5) |  |  |
| Ongoing projects  (with completion date) |  |  |
| Fellowships |  |  |
| Ph.D Guidance |  |  |
| M.Phil Guidance |  |  |
| Papers published in Journals (max. 5) |  |  |
| Papers published in Books (max. 5) |  |  |
| Books published (max. 3) |  |  |

|  |  |
| --- | --- |
| Designation: (Professor / Associate Professor / Assistant Professor / Others)  Employer’s details  Name:  Address:  Contact Number:  Email ID: Website: |  |
| **Whether received any financial assistance from any other national/international institution**  Yes/No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Year of Award \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Amount sanctioned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date of Completion, if completed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  If incomplete, proposed date of completion \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |

**IV-Affiliation Details**

|  |  |
| --- | --- |
| **Name & Address of the affiliating institution**  **(***website including phone number, email ID***)** |  |
| **Type of affiliating institution** |  |

**V-Details of Project Investigators (Provide the details of other investigators in case of more than one project investigator are going to work together)**

|  |  |  |
| --- | --- | --- |
| **Name** | **Designation** | **Institution** |
|  |  |  |
|  |  |  |
|  |  |  |

**VI-Budget and Duration**

|  |  |
| --- | --- |
| **Total Grant expected under the scheme (In Rs.)** |  |
| **Duration Proposed** |  |

**VII- Project Proposal**

**(i) Title of the Research Proposal \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(ii) Abstract (approx. 200 words)**

**(iii)Introduction of the proposed study (approx. 200 words)**

**(iv)Major existing research works reviewed (approx. 300 words)**

1. **International**
2. **National**

**(v) Identification of Research gap (approx. 200 words)**

**(vi) Framework and methods proposed for research (approx. 300 words)**

* Objectives of the study
* Research Questions
* Hypothesis of the study
* Variables of the study
* Operational definition of the terms/ Explanation of the terms
* Delimitation of the study
* Research Methodology
* Research method
* Population of the study
* Sample of the study (Sampling technique and sample size)
* Tools and Techniques
* Data Collection Procedure
* Data Analysis Techniques

**(vii) Innovativeness in the proposed research (150 words)**

**(viii) What is expected path-breaking in the research (200 words)**

**(ix)Expected Outputs such as papers, report, book, document, dataset etc. (100 words)**

**(x)Relevance of the proposed study for policy-making (approx. 300 words)**

**(xi)Relevance of the proposed study for society (approx. 200 words)**

**(xii)Proposed budget of the study under expenditure heads with justification**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Heads of Expenditure** | **Number** | **Months** | **Rate** | **Amount** |
| 1. Research Staff |  |  |  |  |
| 1. Research Associate |  |  |  |  |
| 1. Research Assistant |  |  |  |  |
| 1. Field Investigator |  |  |  |  |
| 2. Field work |  |  |  |  |
| 3. Equipment and study material |  |  |  |  |
| 4. Contingency |  |  |  |  |
| 5. Publication of report |  |  |  |  |
| **Grand TOTAL** |  |  |  |  |

Note: the detail of research staff requirement may be advised by KCG if approved.

**Justification of different heads of budget** (write in 30 words each)

1. Research Staff

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. Field work

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Equipment and study material

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Declaration

I hereby declare that:

1. I have neither been subjected to any disciplinary action nor found guilty of any offence in my career.
2. The Research Proposal and its contents are entirely original and as per the standard practice.
3. The research project is not being supported by any other funding agency.
4. I have not concealed any information in my application. If KCG finds any contrary information at any stage, it may cancel my study out rightly.

Place:

Date:

**Signature of the Candidate**

**Signature of the**

**Principal of College/ Registrar of University**

**(with name and stamp)**

## **Annexure/Checklists (in the given order)**

1. Forwarding letter from the University/Institute.

2. Application form in prescribed format.

3. Research Proposal along-with summary

4. CV of all Researchers (PIs and Co-PIs) with their signature and consent in writing (Brief CVs, not more than four pages each).